

2019 Town of Southeast Fee Schedule

| DESCRIPTION OF FEE | FEE | NOTES |
|---|---------------|----------------------------------|
| ARCHITECTURAL REVIEW BOARD | | |
| Sign Permit Review Fee - This is in addition to the \$75 fee for Sign Permit paid to the Building Department | \$ 75.00 | per sign up to two signs |
| Sign Program Review Fee (for multiple signs of the same style within a shopping center or business park and Multi Tenant Sign Programs) | \$ 200.00 | per program |
| Exterior Alterations or Additions to Commercial Properties Review Fee | \$ 150.00 | |
| New Residential Structure in an Existing Subdivision Review Fee | \$ 75.00 | per structure and/or house model |
| Escrow (for projects not in conjunction with an active application before the Planning Board in good escrow standing and excluding signs) | \$ 250.00 | |
| TOWN ASSESSOR | | |
| Copy GIS Spatial Analysis | \$ 44.00 | |
| Digital Files (Assessment Roll/GIS Data) | \$ 550.00 | |
| BUILDING DEPARTMENT | | |
| Building Permits | | |
| Certificate of Occupancy & Compliance | \$ 55.00 | |
| Changes to approved plans | \$ 55.00 | |
| Existing Buildings & Work Requiring Permit-In addition to Registration fees | \$ 55.00 | |
| Large Projects over \$100,000 | \$ 825.00 | \$5/thousand |
| Re-Inspection Fees | \$ 30.00 | |
| Renewal for expired permit (one time only) | \$ 110.00 | |
| Small Projects over \$30,000 | \$ 330.00 | \$6/thousand |
| Small Projects under \$10,000 | \$ 150.00 | |
| Small Projects under \$30,000 | \$ 330.00 | |
| Stop Work Order Fee | \$ 100.00 | |
| Work Performed prior to permit issuance | \$ 150.00 | |
| Plumbing Permits | Sliding Scale | |
| first \$1000 of work | \$ 50.00 | |
| per additional thousand | \$ 6.00 | |
| New Construction (residential, commercial S & S systems) | \$ 50.00 | |
| Additional Fee per fixture | \$ 6.00 | |
| (HVAC) Permit for heater, ventilating and air conditioning installation | Sliding Scale | |
| Sprinkler System & Equipment Permits | Sliding Scale | |
| \$50.00 first \$1000 of work and \$6.00 per additional \$1000 of work | | |
| Blasting Permit | \$ 250.00 | |
| Demolition Permit | | |
| Residential | \$ 225.00 | |
| Commercial | \$ 550.00 | |

2019 Town of Southeast Fee Schedule

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| Municipal Searches | | |
| Residential | \$ 100.00 | |
| Commercial | \$ 150.00 | |
| Oil Tanks | | |
| Install | \$ 50.00 | per tank |
| Removal/Deactivation | \$ 75.00 | per tank |
| Accessory Apt Renewal 138-22 (D) | \$ 300.00 | 3 years |
| Rental Occupancy | | |
| per unit up to 4 | \$ 150.00 | 3 years |
| per additional unit (located within the same tax parcel) | \$ 100.00 | 3 years |
| Permanent Sign Permit (sign cost under \$5,000) | \$ 75.00 | Sliding Scale |
| Gas & L.P. Permits | | |
| Residential | \$ 100.00 | First 5 connections |
| | \$ 20.00 | Each Additional |
| Commercial | \$ 200.00 | First 5 connections |
| | \$ 35.00 | Each Additional |
| Re-inspection Fee | \$ 75.00 | |
| Farmer's Market Permit Fee | \$ 25.00 | Per Month |
| Farmer's Market Permit Fee - Not-For-Profit | N/A | |
| | | |
| TOWN CLERK'S OFFICE | | |
| Town Board Public Hearing Fee | \$ 200.00 | |
| Quit Claim Deed | \$ 250.00 | |
| Certification- per page | \$ 10.00 | |
| Marriage License | \$ 40.00 | |
| Marriage Certification | \$ 10.00 | |
| Birth Certification | \$ 10.00 | |
| Death Certification | \$ 10.00 | |
| Search Fees- per hour | \$ 15.00 | |
| Dog Enumeration fine | \$ 10.00 | |
| Late Renewal Fee | \$ 5.00 | |
| Dog License Local Fee: spayed/unspayed | \$8.00/\$16.00 | |
| Purebred Local Fee- 0-10 dogs (each) | \$ 15.00 | |
| 11-25 dogs (each) | \$ 20.00 | |
| Dog Residue Violation - 1st offense | \$ 25.00 | |
| -2nd offense | \$ 50.00 | |
| Dog Seizures 1st offense \$25.00 and \$25.00 each day after | | |
| 2nd offense \$30.00 and \$25.00 each day after- plus appearance ticket | | |
| 3rd offense \$35.00 and \$25 each day after-plus appearance ticket | | |
| Returned Check Fee | \$ 30.00 | |
| Maintenance Fee for Code Book (due January) | \$ 100.00 | |
| Zoning Ordinance and Map | \$ 75.00 | |

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|---|---------------------|------------------------------------|
| Zoning Map | \$ 20.00 | |
| Comprehensive Plan | \$ 75.00 | |
| Copies- per page 8x10/11x17 | .25/.50 | |
| Solid Waste Application Fee | \$ 150.00 | |
| Solid Waste Permit Fee | \$ 150.00 | |
| Fee Per Vehicle | \$ 100.00 | |
| Junkyard License Application Fee*- (No Additional Charge If License Is Granted) | \$ 2,500.00 | *plus 2% per month late fee |
| Garbage Fine | \$ 100.00 | |
| Christmas Tree Sales, Application Fee | \$ 50.00 | |
| Christmas Tree Permit Fee | \$ 50.00 | |
| Christmas Tree Sales Restoration Fee (refundable) | \$ 100.00 | |
| Food Truck Permit - Veterans with a DD-214 | Free | |
| Food Truck Permit - Calendar Year - 1/1 - 12/31 | \$ 500.00 | |
| Food Truck Permit - Calendar Year - Issued after 6-30 | \$ 250.00 | |
| Food Truck Permit - Secondary - Municipal/Town Property - Per Day | \$ 20.00 | |
| Food Truck Permit - Secondary - Municipal/Town Property - Per Month | \$ 100.00 | |
| Food Truck Permit - Violations - Per Offense - (3) Maximum | \$ 100.00 | |
| Food Truck Permit - Identifications (2 issued with each permit) - each additional | \$ 10.00 | |
| Alarm Permit - Residential Annual Fee | \$ 25.00 | \$50.00 |
| Alarm Permit - Commercial Annual Fee | \$ 100.00 | |
| False Fire Alarms- First (Commercial/Residential) | Warning | |
| False Fire Alarms- Second (Commercial/Residential) | \$ 125.00 | |
| False Fire Alarms- Third (Commercial/Residential) | \$ 250.00 | |
| False Fire Alarms- Fourth (Commercial/Residential) | \$ 500.00 | |
| False Fire Alarms- Fifth (Commercial/Residential) | \$ 750.00 | |
| False Fire Alarms - Six Plus (Commercial/Residential) | \$ 1,000.00 | |
| Failure to Register Alarm Permit - Fine (Commercial/Residential) | \$ 100.00 | |
| Fire Safety Violations - First Violation (Commercial/Residential) | Warning | |
| Fire Safety Violations - Second Violation (Commercial/Residential) | \$ 50.00 | |
| Fire Safety Violations - Third Violation (Commercial/Residential) | \$ 100.00 | |
| Fire Safety Violations - Fourth Violation (Commercial/Residential) | Court | |
| Water/Sewer Application | \$ 250.00 | |
| Water/Sewer Meter | \$ 150.00 | |
| Town of Southeast History Book | \$ 35.00 | |
| Public Assembly Permit | \$ 250.00 | |
| Zoning Petition | | |
| 280(a) Permit | \$ 500.00 | |
| 281 Permit | \$ 1,000.00 | |
| Change of Zoning Designation (for first five acres or less) Zoning Maps | \$ 500.00 | plus \$50 for each additional acre |
| Zoning Text Change | \$ 7,500.00 | |

2019 Town of Southeast Fee Schedule

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|---|---|-------------|
| HIGHWAY DEPARTMENT | | |
| Driveway Bond | \$ 2,000.00 | |
| Driveway Permit (With inspection) | \$ 100.00 | |
| Permit to Perform work within the Town's Right-of-Way | \$ 100.00 | |
| Stormwater Connection Permit | \$ 100.00 | |
| Worked Performed prior to permit issuance | \$ 150.00 | |
| Re-Inspection | \$ 150.00 | |
| PARKING DEPARTMENT | | |
| Brewster North Station Permits/Gold Lot Permits | | |
| Resident-Annual, one car | \$ 386.00 | |
| Semi-Annual, one car | \$ 206.00 | |
| Resident-Annual, two cars | \$ 432.00 | |
| Semi-Annual, two cars | \$ 229.00 | |
| Non-Resident- Annual, one car | \$ 590.00 | |
| Semi-annual, one car | \$ 313.00 | |
| Non-Resident- Annual, two cars | \$ 636.00 | |
| Semi- annual, two cars | \$ 336.00 | |
| PLANNING BOARD | | |
| Subdivision Application | | |
| Lot Line Change (no new lots created) | \$250.00 | flat fee |
| Escrow | \$1,500.00 | |
| Minor Subdivision (2-4 lots) | | |
| Sketch Review | \$250.00 | flat fee |
| Preliminary Review | \$275.00 | flat fee |
| Final Review | \$250.00 | flat fee |
| Escrow* | \$3,500.00 | |
| <i>* Additional monies will be required If the escrow account drops below half of the required amount due to ongoing consultant and engineering reviews required by the Planning Board.</i> | | |
| Major Subdivision (5 or more lots) | | |
| Sketch Review | \$100.00 | per lot |
| Preliminary Review | \$150.00 | per lot |
| Final Review | \$100.00 | per lot |
| Escrow* | \$5,000.00 | |
| <i>* Additional monies will be required If the escrow account drops below half of the required amount due to ongoing consultant and engineering reviews required by the Planning Board.</i> | | |
| Recreation Fees | \$7,500.00 | per new lot |
| Engineering/Inspection Fees | 5% of the estimated cost of all subdivision plat improvements (minimum fee \$750) | |

2019 Town of Southeast Fee Schedule

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| Site Plan, Special Permit, and/or Conditional Use Permit Application | | |
| Minor Project (under 10,000 square feet of development area) | | |
| Pre-Application Meeting | \$75.00 | flat fee |
| Sketch Plan Review Fee | \$300.00 | flat fee |
| Preliminary Plan Review Fee | \$500.00 | |
| plus | \$150.00 | per 1,000 sf of new Gross Floor Area (GFA) |
| Final Plan Review Fee | \$150.00 | flat fee |
| Escrow* | \$2,000.00 | |
| Major Project (greater than 10,000 square feet of development area) | | |
| Pre-Application Meeting | \$150.00 | flat fee |
| Sketch Plan Review Fee | \$500.00 | flat fee |
| Preliminary Plan Review Fee | \$750.00 | |
| plus | \$200.00 | per 1,000 sf of new Gross Floor Area (GFA) [maximum payment of \$150,000] |
| Final Plan Review Fee | \$300.00 | flat fee |
| Escrow (10,000 to 50,000 square feet of development area)* | \$5,000.00 | |
| Escrow (over 50,000 square feet of development area)* | \$10,000.00 | |
| Extension of Final Site Plan Approval | \$500.00 | plus \$500 escrow |
| Amended Site Plan Approval | \$1,500.00 | plus escrow based on Minor/Major schedule above |
| Re-Approval of Site Plan (no substantive changes) | \$750 | plus \$1,000 escrow |
| Conditional Use Permit Only (no Site Plan Approval required) | \$275.00 | plus \$1,000 escrow |
| Conditional Use Permit Renewal Fee | \$150.00 | |
| Special Permit Only (no Site Plan Approval required) | \$750.00 | plus \$1,000 escrow |
| Public Hearing Fee (paid in advance) | \$200.00 | per public hearing notice |
| Engineering/Inspection Fee | 4% of the estimated cost of site improvements (minimum fee of \$750) | |
| <i>* Additional monies will be required if the escrow account drops below half of the required amount due to ongoing consultant and engineering reviews required by the Planning Board.</i> | | |
| Engineering/Inspection Fee Schedule | | |
| Field Change | \$1,000.00 | |
| Grading or Earth Removal (where no site plan approval is required see §69-5) | \$500.00 | plus escrow and \$250 for each acre or fraction thereof |

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| Chapter 69 Excavation and Grading Permit Review Fee (for projects not in conjunction with an active application before the Planning Board in good escrow standing) | \$500.00 | plus \$1,000 escrow |
| Chapter 119 Stormwater Management and Erosion and Sediment Control Permit Review Fee (for projects not in conjunction with an active application before the Planning Board in good escrow standing) | \$500.00 | plus \$1,000 escrow |
| MS4 Permit | \$500.00 | plus \$2,000 escrow for projects over 1 acre of disturbance |
| Communication Tower Fees | | |
| Original Tower application-minimum | \$10,000.00 | plus \$1,000 for each 10 feet in excess of 100 feet in height |
| Personal Wireless Service Facility | \$500.00 | |
| Additional Application for co-location on an Existing Tower | \$500.00 | |
| Exemption from Site Plan Review Request Fee | \$750.00 | |
| Escrow Account | \$3,000.00 | |
| (Normal Site Plan Review Fees are in addition to these charges) | | |
| Wetland Permit | | |
| Activities of Minor significance (78-4.H) | \$200.00 | plus \$500 escrow |
| Individual lots & residential subdivisions | \$880.00 | plus \$550 for each lot requiring a wetland permit |
| For projects requiring Site Plan Approval | \$1,450.00 | plus \$550 for each acre of controlled area disturbed |
| For projects involving the construction of a road, pipeline, or utilities | | |
| first 100 linear feet crossing a controlled area | \$1,210.00 | |
| for each subsequent 100 linear feet | \$1,210.00 | |
| for driveways | \$550.00 | |
| Escrow (for projects not in conjunction with an active application before the Planning Board in good escrow standing) | \$1,000.00 | |
| RECREATION | | |
| <i>Residents are defined as those who live in the Town of Southeast and live within the Brewster Central School District Boundary</i> | | |
| PASSES | | |
| Family July/August | \$ 165.00 | |
| Family August Only | \$ 85.00 | |
| Individual July/August | \$ 82.00 | |
| Individual August Only | \$ 41.00 | |

2019 Town of Southeast Fee Schedule

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|---|----------------|---------------------|
| DAILY ADMISSION | | |
| Town Beach - Adult Weekends & Holidays- | Resident | \$ 6.00 |
| | Guest | \$ 8.00 |
| Adult Weekdays | Resident | \$ 4.00 |
| | Guest | \$ 6.00 |
| Children anytime- | Resident | \$ 3.00 |
| | Guest | \$ 4.00 |
| Under 4 years of age | | FREE |
| Guest Pass - Residents w/ Season Pass-2 per session | | 10 visits/\$25 |
| Senior Citizens ONLY 2 per season(grandchildren only) | | 10 visits/\$25 |
| PROGRAMS - all fees are non-refundable | | |
| Youth Basketball-Grades 1-2-3 Boys & Girls | | \$ 130.00 |
| Youth Basketball-Grades 4-5-6-7-8-9 Boys & Girls | | \$ 150.00 |
| Kindergarten | | \$ 100.00 |
| Men's Basketball | | \$ 150.00 |
| High School Basketball - Grades 10-12 | | \$ 150.00 |
| Swimming Lessons (6 weeks) | | \$ 170.00 |
| Lifeguard training -Resident | | \$ 350.00 |
| | -Non-resident | \$ 400.00 |
| CPR | -Resident | \$ 60.00 |
| | - Non-resident | \$ 75.00 |
| First Aid | - Resident | \$ 60.00 |
| | - Non-resident | \$ 75.00 |
| Swim Team | | \$ 170.00 |
| Youth Football, Baseball, Basketball, Volleyball, Tennis, Soccer, Softball Camps | | \$ 30.00 |
| Field Hockey, Wrestling Full Session | | \$ 30.00 |
| Half Session | | \$ 15.00 |
| Women's Softball Summer Season Mon - Thurs June 1 - August 31 | | \$ 1,000.00 |
| | | Per Team |
| Football -Youth | | \$ 295.00 |
| Cheerleading - Youth | | \$ 175.00 |
| All Recreational Fields * | | |
| Fields (Upon Availability) - resident functions | | FREE |
| Daily Rate - 8:00 A.M. - 8:00 P.M. | | \$ 20.00 |
| | | Per Hour, No Lights |
| * \$5 per person per program for removal of geese feces | | |
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2019 Town of Southeast Fee Schedule

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| TAX RECEIVER'S OFFICE | | |
| Delinquent Tax Notification Fee | \$ 2.00 | |
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| All delinquent fees due to the Town are subject to a 2% per month late fee | | |
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| ZONING BOARD OF APPEALS | | |
| Area Variance | \$ 175.00 | |
| Use Variance | \$ 400.00 | |
| Interpretation | \$ 200.00 | |
| Administrative Appeal | \$ 250.00 | |